

TO: James L. App, City Manager  
FROM: Mike Compton, Director of Administrative Services  
SUBJECT: Appointment of Council Ad Hoc Committee – Budget Preparation  
DATE: December 19, 2006

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Needs: For the City Council to appoint an ad hoc committee to assist in the preparation of the the Two Year Budget/Four Year Financial Plan for fiscal years 2008 to 2011.

Facts:

1. Every two years, the City prepares a new two year operating budget, updates its' four year financial plan, and revisits the four year Capital Improvement Plan.
2. The Council has historically appointed two of its members to an ad hoc committee to participate in the preparation of the Two Year Budget/Four Year Financial Plan.

Analysis &  
Conclusion:

It is requested that the Council appoint an ad hoc committee to assist in the preparation of the Two Year Budget/Four Year Financial Plan.

Participation will require a considerable investment of time.

Fiscal  
Impact:

None.

Options:

- a. That the Council appoint a two member ad hoc committee to assist with the development and preparation of the Two Year Budget/Four Year Financial Plan for fiscal years 2008 – 2011 and report back to Council by July 1, 2007; or
- b. Amend, modify, or reject the above option.